



**FOR YOUTH DEVELOPMENT  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY**

**Office Use Only**

Participant #: \_\_\_\_\_

Date Received: \_\_\_\_/\_\_\_\_/\_\_\_\_ By: \_\_\_\_\_

**Scan to YD@FCYMCA.org**

**BEFORE & AFTER SCHOOL PROGRAM - REVISION FORM**

YMCA of Florida's First Coast

Child's First & Last Name \_\_\_\_\_ Camp Site \_\_\_\_\_

Parent/Guardian's First & Last Name \_\_\_\_\_

**How to add/change your child's Authorized Pick-Up List:**

Please log-in to your account at [www.FCYMCA.org](http://www.FCYMCA.org). Once logged in, click on the "My Account", then choose "Authorized Pick-Ups" from the drop-down menu. **Must have ID when picking up.**

**To make changes to your child's registration:**

**\*Register for program:** please visit our website at [www.FCYMCA.org](http://www.FCYMCA.org) to register.

**\*To change programs:** please email our Youth Development office two weeks in advance.

**\*Cancel program:** please email our Youth Development office ([YD@FCYMCA.org](mailto:YD@FCYMCA.org)) to submit your cancellation in writing.

**CANCELLATION POLICY:**

Cancellations with a two-week notice will be refunded any money paid towards future program weeks. All cancellations must be submitted in writing by emailing our Youth Development office. Individual weeks cannot be cancelled, only the entire program. Non-attendance does not entitle a participant to get a refund. No refunds or adjustments will be granted for partial weeks due to illness, vacation or when YMCA programs are cancelled due to inclement weather.

**REFUND POLICY:**

Non-attendance does not entitle a participant to a refund. No refunds or adjustments will be granted for partial weeks missed due to illness, vacation or when YMCA programs are cancelled due to inclement weather. All refunds or program credits given for other reasons are issued on a case-by-case basis. The YMCA reserves the right to apply any credit due to other outstanding balances. Refunds are issued within 30 days of cancellation. The registration fee is non-refundable.

**LATE PICK UP:** Failure to pick up child by 6:00pm will result in a late fee (per child) of \$1.00 for every minute thereafter. **Late fee must be paid in full before returning to the program. The card on file with your YMCA account will be charged for late pick-up, or you can use a new card by entering the information below.**

Date \_\_\_\_/\_\_\_\_/\_\_\_\_ Pick-up Time \_\_\_\_\_ Amount Due: \_\_\_\_\_

Signature of person picking child up \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

**AUTHORIZATION FOR LATE PICK UP FEE:**

**Draft from a Credit/Debit Card**

Use Account On File

(Must list last 4 digits of card):

Add New Account

Change Account

Name on Card:

Address:

Zip Code:

Card Number:

Card Type:

Expiration Date (month/year):

**Draft Terms of Agreement**

- I understand that authorization is to remain in full force, and if I wish to terminate or change my draft in any way, I must give the YMCA a 30 day written notice.
- Should any draft not be honored by my bank for any reason, I realize that I am still responsible for that payment plus a service charge applied by the YMCA. This is in addition to any service fee that my bank may charge.
- I hereby authorize the YMCA of Florida's First Coast to initiate weekly debit entries to my account indicated above.

Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_