



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

EXHIBIT B – ADDITIONAL SCOPE OF SERVICES YMCA OF FLORIDA’S FIRST COAST INC. SFSP 2026

15 – CONGREGATE MEAL SITES

- Counties: Baker – 1, Clay – 3, Duval – 7, Nassau – 2, St Johns – 2
- Meals will be either cold or shelf-stable, unitized/pre-assembled meals, no hot meals.
- All milk provided will be unflavored low-fat 1% unitized milk.
- Meal service is Monday-Friday (except for holidays). There is no service for June 19 and July 3.
- Meals for Friday (or last day of the week) as well as Monday, will include shelf-stable items for the following components: meat/meat alternative, fruit, and vegetable. Shelf stable milk will be provided on any time where there is more than 2 days of no service.
- Meals will be delivered daily to all sites in disposable meal service products. Delivery will include lunch and snack for the same day, or snack for the same day and lunch for the following day. Any other combinations must be approved by the Sponsor. Deliveries must be completed between 7am – 10am daily.
- Cater will provide the following non-food items as requested: plastic spoons, plastic forks, paper plates, paper or soft plastic cups, napkins, paper towels.



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ALL MEALS

- Label each food grade storage container. Include the following on the label:
 - Caterer's name
 - Date of production
 - Food item, portion size, and number of portions by age group (i.e., ages 1-5 and 6-18; portions for ages 1-5 based on meal pattern portion sizes for ages 3-5) portion size on labels must correspond to menu serving size
 - Serving size information by cups, ounces, and individual pieces
 - Example of a label on a food grade storage container:
 - XYZ Catering
 - Production Date: 10-1-2025
 - Chicken Nuggets
 - Ages 5-18: 10 portions @ 8 nuggets each
- Provide daily delivery tickets with meal delivery as specified.
 - When delivering to an Institution or Facility, provide one copy of the delivery ticket to the Institution or Facility, and if the Facility is a sponsored Facility, provide a copy to the sponsor. Maintain a copy of the delivery ticket.
 - All corrections to the delivery tickets made by the Parties must be initialed by both Parties.
 - Type or print delivery ticket in nonerasable ink on company letterhead.
 - Include the following on the delivery tickets:
 - The Caterer's name and address
 - The Caterer's production date, delivery date, and delivery time
 - The name and address of Institution or Facility being delivered to
 - An itemization to show the number of meals of each meal type, the individual meal components and food item, serving size and number of portions by age group (i.e.: ages 1-5 must receive portions based on meal pattern for ages 3-5) – portion size on delivery ticket must correspond to menu serving size
 - Clearly identify serving sizes based on the meal component such as 4 oz milk (or 5 gallons of 1% milk provides 160 – 4 oz portions), 5 chicken nuggets, or ¼ cup broccoli
 - When delivering milk in gallons, note the total number of gallons delivered
 - Clearly print or type the name of the individual making the delivery, and the name of the Institution's or Facility's representative accepting delivery of the meals. Ensure the individual making the delivery, and the Institution's or Facility's representative accepting delivery of the meals clearly signs the delivery ticket
 - Failure to include the above information may result in disallowance of meals delivered under this contract